

**The Annual Quality Assurance Report
of the**



I Q A C

(Year of report 2016-2017)



Submitted by

S.M. PATEL COLLEGE OF HOME SCIENCE

(A Charutar Vidya Mandal Institute)

Accredited 'A' by NAAC

Affiliated to SARDAR PATEL UNIVERSITY

VALLABH VIDYANAGAR-388 120

GUJARAT

Phone: 02692-230245

IGNITED MINDS - BETTER TOMORROW

Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-17

1. Details of the Institution

1.1 Name of the Institution

CHARUTAR VIDYA MANDAL'S
S. M. Patel College of Home Science

1.2 Address Line 1

Near Honest Restaurant

Address Line 2

Mota Bazar

City/Town

Vallabh Vidyanagar
388 120

State

GUJARAT

Pin Code

388120

Institution e-mail address

smpcollege@yahoo.in

Contact Nos.

02692-230245

Name of the Head of the Institution:

Dr. Bhavana Chauhan

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Name of the IQAC Co-ordinator:

Dr.Nidhi Gupta

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91-9427857932

IQAC e-mail address:

nidhi.gupta.smp@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

GSCOGN 15156

OR

1.4 NAAC Executive Committee No. & Date:

EC/PCRAR/65/15

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.smphomescience.edu.in

Web-link of the AQAR:

www.smphomescience.edu.in/downloads/AQAR 2016-17.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B⁺	77.4%	2007	5 years
2	2 nd Cycle	A	3.02	25th Oct. 2013	24th Oct. 2018
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC : DD/MM/YYYY

27-06-2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

 Urban Rural Tribal

Financial Status Grant-in-aid C 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers						10			
2.2 No. of Administrative/Technical staff						01			
2.3 No. of students						04			
2.4 No. of Management representatives						02			
2.5 No. of Alumni						02			
2.6 No. of any other stakeholder & community representatives						06			
2.7 No. of Employers/ Industrialists						01			
2.8 No. of other External Experts						02			
2.9 Total No. of members						28			
2.10 No. of IQAC meetings held						04			
2.11 No. of meetings with various stakeholders:	No.	15	Faculty		07				
	Non-Teaching Staff/ Students	02	Alumni	02	Others	04			
2.12 Has IQAC received any funding from UGC during the year?	Yes	--	No		√				
	If yes, mention the amount	NIL							
2.13 Seminars and Conferences (only quality related)									
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC									
Total Nos.	12	International	--	National	--	State	01	Institution Level	11
(ii) Themes	Tourism and Hospitality ,Stem cell banking, soft toys, digital banking etc								
2.14 Significant Activities and contributions made by IQAC									
	<ul style="list-style-type: none"> ✓ Training Workshop on Tourism and Hospitality ✓ Syllabus updating as per global needs. ✓ Remedial counseling ✓ Booklets for community (no. 2) ✓ Quality Research ✓ Workshop for supporting staff. 								

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
✓ Academic Audit of teachers	Executed
✓ Continuous Evaluation	Executed
✓ Work audit non-teaching	Executed

* See **Annexure-i** for Academic Calendar of the year.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

✓ The AQAR has been approved by statutory body

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	01	--
PG	--	--	--	--
UG	01	--	01	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	03
Others	--	--	--	--
Total	01	--	02	03
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please see Annexure- ii and iii for the analysis of the feedback.*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, revision of the regulating syllabi was done.

- ✓ Credits are increased as per the UGC norms equivalent to honors degree.
- ✓ Need based changes were also incorporated keeping in mind the global needs.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N/A

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	04	10	--	02

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	02	--	--	--	--	--	--	--	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

16

08

01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	01	04
Presented papers	--	03	02
Resource Persons	--	02	18

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ✓ Introduced open class teaching.
- ✓ Teaching through BISAG classes.

2.7 Total No. of actual teaching days during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- ✓ Double Bar coding
- ✓ Multiple choice questions.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

04	16	16
----	----	----

2.10 Average percentage of attendance of students

80 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc.(Home)	86	36	43	11.6	--	--
B.Sc.(FSQC)	10	50	40	18.1	--	--

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ✓ By assessing the academic performance through university results each teacher is asked by the management to analyse in the prescribed format the pass percentage of the students in previous term.
- ✓ Student feedback is analysed.
- ✓ CCTV cameras.
- ✓ Sudden visits by institutional head.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	10
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	--	--	08
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

<ul style="list-style-type: none"> ✓ Conducting research seminar for final year students every year ✓ Seminars and Mini projects by students ✓ Motivate staff to participate in various seminars and workshops ✓ College level seminar on Environmental hazards ✓ Number of workshops on various aspects of Home Science ✓ Number of projects are carried out by the faculty members
--

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	--	--
Outlay in Rs. Lakhs	11,36,000	--	11,84,000	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	--
Outlay in Rs. Lakhs	--	1,35,000	1,50,000	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	02	01
Non-Peer Review Journals	--	--	--
e-Journals	--	02	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3 yrs	UGC	11,84,000	11,03,000
Minor Projects	2 yrs	UGC	1,50,000	1,35,000
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total			13,34,00	12,38,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: N/A

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	01
Sponsoring agencies	--	--	--	--	CPE

- 3.12 No. of faculty served as experts, chairpersons or resource persons
- 3.13 No. of collaborations International National Any other
- 3.14 No. of linkages created during this year
- 3.15 Total budget for research for current year in lakhs:
- From Funding agency From Management of University/College
- Total
- 3.16 No. of patents received this year: **N/A**

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

- 3.17 No. of research awards/ recognitions received by faculty & research fellows of the institute in the year

Total	International	National	State	University	Dist	College
27	04	12	05	07	-	-

- 3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

- 3.19 No. of Ph.D. awarded by faculty from the Institution

- 3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

- 3.21 No. of students Participated in NSS events:

University level State level

National level International level

- 3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities & Institutional Social

Responsibility

- ✓ Consumer week celebration.
- ✓ Nutritional week celebration
- ✓ Breast feeding week celebration
- ✓ Training home makers on solid waste management.
- ✓ Training Aaganwadi workers.
- ✓ NSS annual camp
- ✓ Visits to various institutes with the students

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7200 Sq.mt	---	---	7200 Sq.mt
Class rooms	07	---	---	07
Laboratories	21	---	---	21
Seminar Halls	01	---	---	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	03	UGC XI Add Asst, And CPE	03
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	43,000
Others	--	--	--	--

4.2 Computerization of administration and library

- ✓ INFILBNET and SOUL 2 is used in the library
- ✓ Administration process: Computerized
- ✓ Process of admission: Fill up admission form by the student manually like Enrolment, Examination etc. computerized
- ✓ Examination results : Computerized (given by SPU)
- ✓ Issue of certificate : Computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11602	--	52	17817	11654	--
Reference Books	--	--	--	--	--	--
e-Books	--	--	--	--	--	--
Journals	16	18138	---	---	16	18138
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	114	47	Wi-fi campus	10	27	04	16	10
Added	--	--	--	--	--	--	--	--
Total	114	47	Wi-fi campus	10	27	04	16	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- ✓ Demonstration on how to use incinerators for discarding sanitary napkins.
- ✓ Gujarati typing workshop for non-teaching
- ✓ Wi-fi facilities are given to all the staff and TY student in laptop and tablet.
- ✓ Office has Wi-fi facilities and three broadband internet connection given by BSNL
- ✓ Each department avail computer with Wi-Fi for internet access.
- ✓ All the teaching, non-teaching staff excluding peon have knowledge to access internet.
- ✓ Computer basics and computer application is the part of syllabus for FYBSc students in which internet access training given. Internet access facility to SY and TY students is provided as per their time schedule.
- ✓ Gujarati fonts in all the computers
- ✓ Latest software are purchased

4.6 Amount spent on maintenance in lakhs :

i) ICT	--
ii) Campus Infrastructure and facilities	0.26
iii) Equipments	0.68
iv) Others	--
Total :	0.94

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ✓ Display information on the board about various events
- ✓ Orientation programme for fresher's
- ✓ Faculty student meetings
- ✓ Students members in IQAC
- ✓ Counselling
- ✓ Celebrating various weeks like National Nutrition week, consumer week, International Breast feeding week etc

5.2 Efforts made by the institution for tracking the progression

- ✓ Remedial classes for weak students
- ✓ Assignments, Projects, Quiz
- ✓ Personal-counselling of the students
- ✓ Parent teacher meetings
- ✓ Feedback from students [online]
- ✓ Student counselling
- ✓ Grievance box
- ✓ Women cell
- ✓ Anti-ragging cell

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
376	--	4	--

(b) No. of students outside the state

07

(c) No. of international students

--

Men	No	%
	--	--

Women

No	%
380	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
348	12	17	50	--	423	307	22	10	41	--	380

Demand ratio Dropout 7%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching conducted by the
 ✓ H. M. Patel Career development Centre
 ✓ Sardar Patel University

No. of students beneficiaries

5.5 No. of students qualified in these examinations: **N/A**

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

✓ Seminar was organized under career and counselling cell for various job prospects Abroad in Home Science
 ✓ 15 days Training workshop on Tourism and Hospitality

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	40	02	05

5.8 Details of gender sensitization programmes

✓ Women's day celebration on 8th March
 ✓ Training and capacity building Workshop of the Home makers

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from Institution	3	1495
Financial support from Government	88	2,13,130
Financial support from other sources	16	28000
Number of students who received International/ National recognitions	--	---

5.11 Student organised / Initiatives

Fair: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: -----.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

Empowering young girls through quality education to meet current and emerging challenges in global perspective for the development of the self and society.

MISSION

- To provide scientifically planned skill oriented courses relevant in present context.
- To continuously upgrade the curriculum that is globally valuable, locally relevant and responsive to upcoming challenges of the society.
- To affiliate, synergize with communities, organizations, institutions at local, regional, national and international level.
- Empowering young girls to respond creatively with a sense of responsibility to the contemporary needs of the society.
- Capacity building of young girls to inculcate a sound philosophy for holistic living and maintain a sustainable career growth curve.

OBJECTIVES

- To give practical experience by industrial linkages and community neighborhood networking.
- To sensitize the students in identifying the needs of less advantaged/deprived group in the society and made a positive contribution to the society
- To identify and nurture the innovative entrepreneurial abilities of young girls for lifelong socio-economic value- addition.
- To develop potential and creativity among students and help them in solving academic and personal problems.

6.2 Does the Institution has a Management Information System

INFLIBNET and SOUL software system has been installed in the library to track and manage library resources

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ✓ The curriculum includes beyond text books and emphasises the use of participatory hands on teaching learning methods to empower our women learners.
- ✓ The curriculum is globally valuable and locally relevant. It includes cutting -edge ideas in different fields and is of international quality. There is inclusion of specifically Indian content with emphasis on local and regional settings through research extension and placements. The curriculum is linked with multiple career options. Linkages with the industry GOs, NGOs, academic organisation and research organisations strengthens the career orientation of our curriculum.
- ✓ The curriculum addresses the knowledge skills and attitude for successfully meeting needs in everyday life situations such as human relationships, Nutrition, clothing and resource management and dealing with challenges effectively and efficiently.

6.3.2 Teaching and Learning

- ✓ Use of innovative, student friendly, student centric, participatory teaching learning methods.
- ✓ Organising talks on various topics by experts for staff and students.
- ✓ Organising visits to industries , hospitals and other academic institutions.
- ✓ Organising internships for students.
- ✓ Signing of MOUs with other GO's and NGO's for skill training and additional learning inputs.
- ✓ Regularly updating the library and improving laboratory facilities. 8. Getting staff to submit their work plans at the beginning of the year and to regularly maintain the teacher's diary.
- ✓ Assessing teachers periodically and communicating feedback to them for improvement of the teaching – learning process.
- ✓ Encouraging students to extend their knowledge to various target groups in the community and learn from them through extension programmes in urban and rural areas. For example, the T.Y.B.Sc students under programme for rural and urban development
- ✓ All specialisations have collaborated with different agencies for their extension work for example ICDS functionaries.
- ✓ Add on courses exist in various departments of the college to keep the students abreast with the latest trends and techniques in relevant fields.
- ✓ Workshops are organised by Departments on different subjects to provide students a platform to interact.
- ✓ Teaching is strengthened by conducting tutorial and Remedial classes for first year and diploma students to solve out their academic difficulties.

6.3.3 Examination and Evaluation

- ✓ Amended and adopted CBCS external and internal component (60% and 40% weightage) for all courses at the Semester I to Semester VI ensuring a continuous monitoring of the students" work progress throughout the year as per the University circular.
- ✓ Question paper pattern for Home Science courses amended as per the guidelines of the Sardar Patel University.
- ✓ Amended and adopted duration of two hours and three hours for two and three credits courses respectively as prescribed by the Sardar Patel University.
- ✓ In case of failures in Internal Assessment, a project or assignment is given.

6.3.4 Research and Development

- ✓ Staff are motivated to apply for research grants from different funding agencies.
- ✓ Faculty members are assisted in the process of sending papers for presentation at National/International conferences.
- ✓ The faculty members recognized as Ph.D. guide is actively involved in carrying out research activities, guiding students and making publications.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ INFLIBNET has been Installed
- ✓ Wi-fi Campus
- ✓ Classrooms have LCD facilities
- ✓ Bar-coding system and soul software
- ✓ Latest software are used

6.3.6 Human Resource Management

- ✓ Institution and management utilized the Human resources in best possible manner. Faculty members share the academic as well as administrative responsibilities.
- ✓ Faculty members serve as counsellor, as visiting faculty to other institutions, as researcher, as administrator, convener, co-ordinator for numerous activities.
- ✓ Non teaching faculty also play a supportive role in fulfilling all the needs of institution.
- ✓ The management sees to retain qualified & motivating faculty members and staff.
- ✓ Institution provides encouragement to faculty for active participation and presentation in various seminars/conferences.

6.3.7 Faculty and Staff recruitment

- ✓ Faculty and staff recruitment is conducted as per government norms.
- ✓ Wide publicity is made for job vacancies through advertisements and personal contacts.

6.3.8 Industry Interaction / Collaboration

- ✓ The college constantly makes efforts to maintain strong links with the industry and to increase the number of collaborations. This enhances learning and creates employment opportunities for the students.
- ✓ To provide ongoing active learning, all the specializations organize visits and industrial tours. This interaction with the industry results in student learning, through observation, various techniques/processes as well as assists in upgrading their knowledge.
- ✓ Internships in the industry organized by the college provide quality "hands on" experience. These interns are sometimes offered jobs by the company in which they have been interns.

6.3.9 Admission of Students

- ✓ The admission to first semester is given by college on the first come first served basis. The students from state board, central board or any other recognized board are eligible for the admission.
- ✓ First two semester of the B.Sc (Home) programme has common subjects.
- ✓ The specialization in any particular subject is offered in 3rd semester.
- ✓ The principle subject is offered at the 3rd semester of S Y B.Sc (Home). A separate counselling of students is carried out and the subjects are offered on the basis of their merit of University Exam in First and Second Semester.
- ✓ Students with Diploma in Home Science are admitted at 3rd semester of S Y B.Sc (Home).
- ✓ College runs Add-on course (self-finance) in 'Sports Nutrition', 'Interiors' and 'Fashion Design'. This course is available to any undergraduate student. There are total 60 seats in this course in which 30 seats are allotted to certificate course (1 year duration) and 30 seats are allotted to diploma course (2 years duration). Admission to this course is also on the basis of first come first serve basis. However students in 5th and 6th semester are eligible only for the certificate course and not the diploma course.

6.4 Welfare schemes for

Teaching	Health Centre
Non teaching	Health Centre, provides two set of uniforms to support staff
Students	Krupa Card for hostel students to avail medical service at health centre

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC & AAA	Yes	CVM
Administrative	Yes	NAAC & AAA	Yes	CVM

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ✓ Suggestions are invited from the college faculties
- ✓ University conduct meeting before the examination for updating.
- ✓ Workshop was organised by university for persons dealing with examination.
- ✓ Amended and adopted CBCS external and internal component (60% and 40% weightage) for all courses at the Semester I to Semester VI ensuring a continuous monitoring of the students' work progress throughout the year as per the University circular.
- ✓ Question paper pattern for Home Science courses amended as per the guidelines of

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- ✓ Proposal of UGC for autonomous colleges is made available
- ✓ The college is representative in board of studies, senate, syndicate and academic council
- ✓ Principal is consulted before organizing various programmes.
- ✓ The University held a seminar on Autonomy for all NAAC accredited „A“ grade colleges. They encouraged these colleges to apply for autonomy. The required information on academic autonomy has been collected by the college and experts are being consulted.

6.11 Activities and support from the Alumni Association

Alumni supports in different ways to institution:

- ✓ They are the brand ambassadors who spread the information of institution to others and make them to come, to bring others and join this institution.
- ✓ Alumni also supports conduction of any event or cultural program.
- ✓ Alumni serve as very good guide to their juniors for choosing career options.
- ✓ They Contributed books in book club
- ✓ They delivered Expert lecture and workshops
- ✓ Assistance of Alumni in conducting Campus interview.
- ✓ Alumni helped in creating physical facilities for institute.

6.12 Activities and support from the Parent – Teacher Association

- ✓ Parent-teacher meets are organized regularly once a year by each department.
- ✓ Parents visit each subject teacher and counsellor for direct interaction, for observation of answer sheets, for remedial measures.

6.13 Development programmes for support staff

- ✓ Workshop for typing Gujarati.
- ✓ The college librarian is skilled with the uses of SOUL software for maintaining all records of books/magazines properly.
- ✓ The administrative and supporting staff is trained to use new machines and equipments like Photocopier, Printer, Scanner etc. The concerned non-teaching staff is given training for use of softwares in office/ library
- ✓ Trainings are organized for all laboratory assistants regarding new instruments and new practical course curriculum

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ Medicinal garden is prepared with the name of the important herbs displayed.
- ✓ Swachta Abhiyan by students
- ✓ Open pit composting of Garden waste
- ✓ Storing rain water for distilled water use in labs
- ✓ Eco friendly bird-nest are distributed to teachers and students.
- ✓ Institution goes for tree plantation every year for enhancing the green biodiversity of the campus.
- ✓ Nature club of college organizes various programmes to spread awareness about environmental pollution and preventive measures among students and society.
- ✓ Memorandum of understanding has been made between college and Vidhyanagar Nature Conservatory for various activities.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ✓ Exhibitions are organized by each department to enhance Community Neighbourhood Networking
- ✓ Various educational visits and field tours are organized for the students.
- ✓ Extension/community activities are organized by each department.
- ✓ Subject expert from various fields are called upon by the department to give professional touch to the courses offered.
- ✓ Students counselling was carried out to overcome, personal and financial problems.
- ✓ Number of workshops and training programs are organized for the students.
- ✓ Publication of booklet for the community on "Adulteration and its harmful effects" and "Energizing rural women in day to day life"
- ✓ Various competitions on napkin folding, consumer safety and awareness, hair style, saree draping etc were organized for the students.
- ✓ College is very actively working for the Sapt-dharas to bring talent search
- ✓ Central committee of the students lead by the General Secretary of the college is motivated to organize various activities under the guidance of In-charge faculty
- ✓ Students are provided with indoor game facilities and are motivated to participate in the same.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As per planned

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ✓ Number of workshops are organized for the students every year
- ✓ NSS camp is organized by the college every year.

**Please see Annexure-iv for best practices details.*

7.4 Contribution to environmental awareness / protection

- ✓ Tree plantation
- ✓ Storing rain water for lab purposes
- ✓ Celebrating environment day (5th June)
- ✓ Eco club

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- ✓ Encouraging and Supportive management
- ✓ Cohesive environment for personal growth
- ✓ Use of ICT and latest software's in class room and practical's
- ✓ Ample of space for further development of infrastructure in campus.
- ✓ Retaining well qualified human resources
- ✓ Experienced Faculty.
- ✓ Cater to the educational needs of various socio-economic group

Weakness:

- ✓ Low fluency of English in students at entry level.
- ✓ Seriousness towards their career is low due to social constraint

Opportunities:

- ✓ Preparing students for global challenges.
- ✓ Enhanced linkages with various industries and institutes.

Threats:

- ✓ Decreasing strength
- ✓ Tough competition due to many upcoming educational institutions.
- ✓ Low communication/soft skills among students of vernacular medium.

8. Plans of institution for next year:

First Term : First, Third & Fifth Semester

12th June 2017 – 2nd December 2017

a. Academic Calendar :

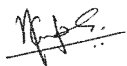
Sr.No.	Activity	Dates of Tentative Plan
1.	Admission Process	12th to 17th June 2017
2.	Academic work	19th June to 14th Oct. 2017
3.	Internal test (Theory)	28th Aug. to 7th Sep. 2017
4.	Internal test (Practical)	8th Sept. 2017 onwards
5.	Internal marks Submission	28th Sept. 2017
6.	90 days of teaching	4th Oct. 2017
7.	Examination Work (Practical)	5th to 14th Oct. 2017
	(Theory)	6th Nov. 2017 to 2nd Dec. 2017
8	Diwali Break	16th Oct. to 4th Nov. 2017

Second Term : Second, Fourth & Sixth Semester

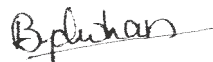
4th December 2017 – 9th June 2018

a. Academic Calendar :

Sr.No.	Activity	Dates of Tentative Plan
1.	Academic work	4th Dec. 2017 to 24th Mar. 2018
2.	Internal test (Theory)	22nd Jan. to 1st Feb. 2018
3.	Internal test (Practical)	19th to 24th Feb.2018
4.	Internal marks submission	8th Mar. 2018
5.	90 days of teaching	24th Mar. 2018
6.	Examination Work	26th Mar. to 21st Apr. 2018
7.	II, IV, VI Semester Exam Theory	26th Mar. 2018 Onwards
8.	II, IV, VI Semester Exam Practical	9th Apr. 2018 Onward
9.	Summer Break	23rd Apr. to 9th June 2018



Dr. Nidhi Gupta
Coordinator, IQAC



Ms Bhavana Chauhan
Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure – i

Plan of action chalked out by the IQAC in the beginning of the Academic year 2016-17 towards quality enhancement.

ACADEMIC CALENDAR 2016-2017

First Term: First, Third & Fifth Semester

13th June 2016 – 3rd December 2016

Sr.No.	Activity	Dates of Tentative Plan
I.	Internal test	6th Sept. 2016
II.	Internal Marks Submission	1st Oct. 2016
III.	90 days of teaching	5th Oct. 2016
IV.	I, III & V Semester Exam	13th Oct.2016 (Practical) 15th Oct. 2016 (Theory)
V.	Diwali Break	24th Oct to 12th Nov. 2016

Second Term : Second, Fourth & Sixth Semester

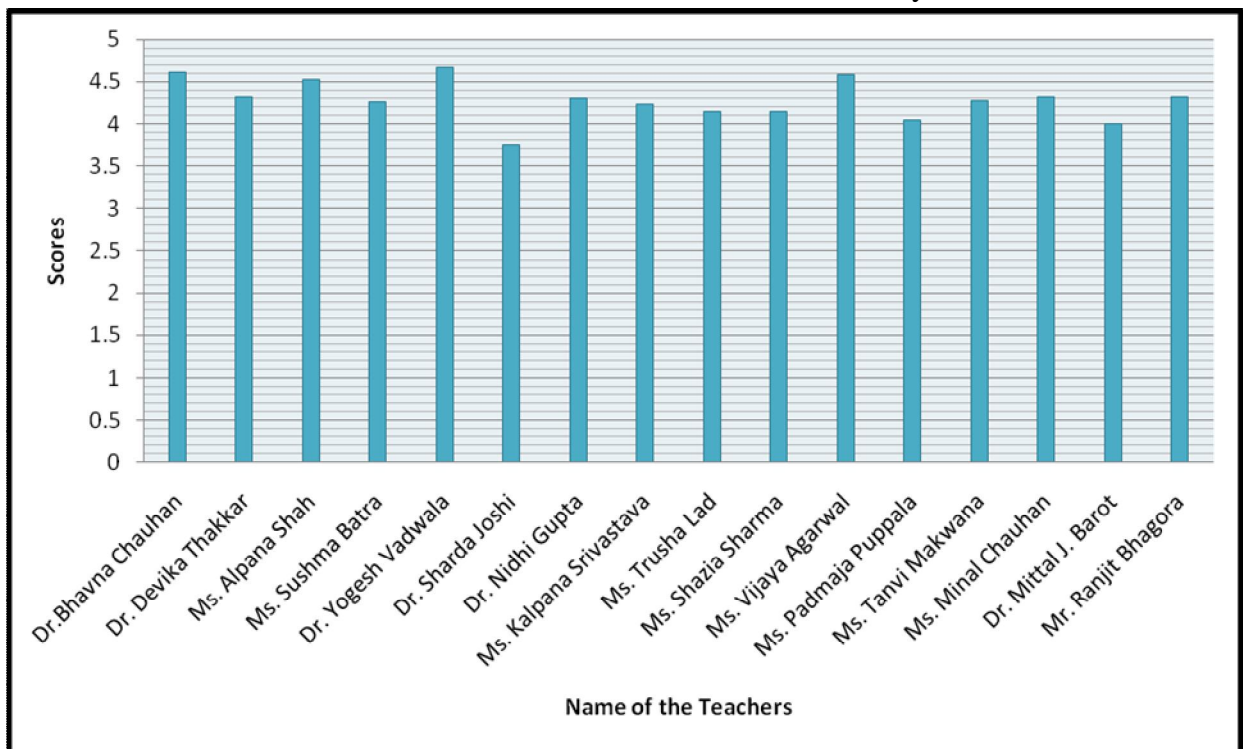
5th December 2016 – 10th June 2017

Sr.No.	Activity	Dates of Tentative Plan
I.	Internal test	15th Feb. 2017
II.	Internal Marks Submission	4th March 2017
III.	90 days of teaching	20th March 2017
IV.	II, IV & VI Semester Exam	27th March 2017
V.	Summer Break	24th April to 10th June 2017

Annexure – ii

Student Feedback on Various Attributes of Teachers' (2016-17)

The students were asked to assess the teachers attributes on five point Likert type rating scale, namely clarity of subject, interest generated among the students, teacher's behavior with the students, knowledge base, regularity in taking up classes & practicals, evaluation method adopted by the teacher and teaching methods used during the teaching. The results revealed that 94 percent of the teachers were assessed by the students in various attributes to be good to very good except few teachers which falls in the category of average to good in attributes like interest generation and evaluation method. It is interesting to note that 18% of the teachers were rated excellent in their overall assessment by the students.



A very few teachers need improvement in their behaviour when dealing with the students and the teaching methods adopted by them, while selected few needs polishing on the aspects of knowledge base, evaluation method, regularity & evaluation method.

Annexure – iii

Best Practice-1: Organizing number of workshops for students

Workshops enable the students to understand various concepts and techniques in better way because it is well said “When I hear I tend to forget, when I see I remember for some time but when I do it I remember it always”, so to put this into practice each department organizes workshops for the students for one day.

In this academic year 2016-17 eleven workshops were organized at the institutional level and one training programme was organized in collaboration with Department of Gujarat tourism and Oaks Business group on “Training workshop on Hospitality Management” for 15 days (from 13th Dec to 28th Dec. 2016) for final year students of all majors. The workshop covered a number of aspects like soft skills ,guest cycle, modes of reservation etc

Another one day workshop on developing research culture among Home Science students is organized for the final year students every year where students were made acquainted with the research process.

Best practice :2 Every year NSS camp is organized by the college

Annual NSS Camp: This academic year NSS College was organized from 30th Nov. to 06th Dec. 2016

As per the government letter, we adopted the Jol village, District-Anand this year. Following activities are carried out for villagers during the Camp.

1. Free Ayurvedic Camp
2. Free Eye checkup Camp
3. Activity on digital banking with the collaboration of Indian Overseas bank, Jol
4. Expert lectures and demonstrations
 - ✓ *Income generating activities*- Demonstration of making Phenyl, Detergent Powder, Dishwashing liquid etc.
 - ✓ Tye and dye activities.
 - ✓ Checking adulteration in food.
 - ✓ Ornaments Making
 - ✓ Lecture on Goal and Aim
5. Activities with school children like Puppet show, Drawing, Paper craft, One Minute game,
6. Various Competitions:
 - ✓ Cooking Recipe
 - ✓ Arti thali
 - ✓ Musical chair
 - ✓ Best out of waste
 - ✓ Reverse counting etc.