

SARDAR PATEL UNIVERSITY

Rules for Online Admission Procedure

For Undergraduate/Diploma Programme – 2018-19

1. Admissions to Undergraduate Programmes and Diploma Programmes.-

The Admission Committee shall guide, supervise and control the entire process of admission of candidates to Undergraduate and Diploma Programmes in the affiliated Colleges/Institutions.

2. Eligibility for Admission.-

For the purpose of admission, a candidate shall fulfill the eligibility criteria as prescribed in the Table 4 of University Admission Prospectus 2018-19.

3. Seats Available for Admission.-

For the purpose of admission to the first year of the Undergraduate/Diploma Programmes, available seats as prescribed in Table 5 of University Admission Prospectus 2018-19 shall include,

A. Government Sets

- (1) Seats available in the Undergraduate/Diploma Programmes under Government Category in the Government Colleges.

B. Grant in aid Seats.-

- (2) Seats available in the Undergraduate/Diploma Programmes under Grant in Aid Category in the Grant in aid Colleges/Institute affiliated to this University,

C. Self Financed Seats

- (3) Seats available in the Undergraduate/Diploma Programmes under self financed category in the Colleges/Institutes affiliated to this University,

D. Management Seats (Only for Self Financed courses).-

- (4) Ten percent seats of the sanctioned seats in the Undergraduate Programmes (Self Financed Only) of the affiliated Colleges or Institutions.

4. Seat Allocation for Various Categories

There shall be two categories of students. One for the students studied from schools belonging to Anand-Kheda District and another for the students studied from schools belonging to Other than Anand-Kheda District. For admission to the Undergraduate/Diploma Programmes in the colleges/institutes, the allocation of seats shall be as follows:

A	Students completed 12 th Standard from Anand-Kheda District	70%
B	Students completed 12 th Standard from other then Anand-Kheda District	30%

5. Reservation of Seats.-

The reservation criteria governing all admissions for candidate belonging to Scheduled Caste (SC), Scheduled Tribes (ST), Socially and Economically Backward Classes (SEBC), Physically Handicapped (including Visually Handicapped) (PH), Defense personnel and Ex- Servicemen shall be as per the norms of state government for all categories of seats as mentioned below:

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| A. Scheduled Caste (SC) (on merit) | 7% |
| B. Scheduled Tribes (ST) (on merit) | 15% |
| C. Socially and Economically Backward Classes (SEBC/OBC) (on merit) | 27% |
| D. Physically Handicapped including Visually Handicapped (PH) (on merit) | 3% |
| E. The Children of Defense personnel and Ex- Servicemen (on merit) | 1% |

- 5.1 SC and ST students will have to produce income certificate (as declared by Government) for exemption from the tuition fee.
- 5.2 SC/ST students having domicile in Gujarat State only will be considered eligible as per reservation policy decided by Gujarat State from time to time.
- 5.3 If a candidate of reserved category (SC/ST) gets admission on unreserved seat in order of merits, he may be given admission on the unreserved seat according to his preference.
- 5.4 Applicants belonging to Scheduled Caste (SC) and Scheduled Tribe (ST) will be required to produce relevant certificates to the effect issued by the Collector/Prant Officer /Mamlatdar /Mahalkari /District Social Welfare Officer/Director of Social Welfare/District Backward Class Welfare Officer in the format given in the Prospectus, along with certified true copies of the same.
- 5.5 Applicants belonging to Socially and Educationally Backward Classes (SEBC) will be required to produce a certificate (as per Schedule-K valid for financial year 2018-19), issued by District Collector/District Development Officer/Deputy Collector/Asst. Collector/Mamlatdar/Mahalkari/District Social Welfare Officer in the format given in the Prospectus, along with certified true copies of the same; to provide evidence that they do not fall in the creamy layer.
- 5.6 No caste certificate shall be valid unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat.
- 5.7 No certificate to the effect of non-inclusion in Creamy Layer shall be valid, unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat. Such certificate shall have been valid for the academic year in which the candidate is seeking admission.
- 5.8 If a candidate fails to submit the certificates as required above at the time of document verification at University approved Help centre, his/her candidature shall be considered for admission under unreserved category.
- 5.9 The admission of a candidate of a reserved category on a reserved seat shall be valid subject to the verification of caste certificate issued to him by the authority empowered by the State Government in this behalf. In case the caste certificate is found to be invalid on verification, he shall not have right to claim his admission on reserved seat and if he has already been granted admission, such admission shall be cancelled. Admission of such candidate may be continued in case of availability of vacant unreserved seats, subject to the condition of eligibility of merit.

5.10 Reservation For Physically Disabled Candidates.-

5.10.1 Three percent of the available seats in each category shall be reserved, in accordance with the provisions of the Persons With Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996), for the persons with disability who can perform the academic activities in the respective programme. A candidate with disability shall have to submit certificate of disability issued and duly signed by the Civil Surgeon in the format given in the Prospectus, along with certified true copies of the same. Explanation: "person with disability" means a person suffering from not less than forty per cent (40%) of any disability as certified by a competent medical authority.

5.11 Reservation for the Children of Defense personnel and Ex- Servicemen.-

5.11.1 One percent of available seats shall be reserved for the children of Defense personnel and Ex-Servicemen, for admission.

5.11.2 A candidate claiming admission against Ex-Servicemen category shall be required to submit a certificate to that effect duly issued by the Director, Sainik Welfare Board, Gujarat State or by the District Sainik Welfare Officer. In-Service Defense personnel shall be required to submit certificate to that effect duly issued by the Commanding Officer of the respective unit in which they are serving.

5.11.3 The seats remaining vacant against the category of Defense personnel and Ex-Servicemen shall be filled up from the merit list of unreserved category candidates.

5.12 If any seat could not be filled under SC, ST, (After inter-transferability of SC&ST Seat), SEBC (OBC) and PH categories and remains vacant as a result, it shall be filled up on open merit by admitting students completed 12th Standard from Anand-Kheda District.

5.13 After considering all the applications if there remains any vacancy, it will be filled up by the students completed 12th Standard from Anand-Kheda District and other Boards in the state of Gujarat on merit.

5.14 The total intake capacity of One Division i.e. 130 Seats in B.Sc. Programmes under Government and grant-in-aid with regular fees as per details given in the University Admission Prospectus 2018-19, 20 additional supernumerary seats may be filled up in each Division on recommendations of Principal and approved by Hon. Vice Chancellor, for the compensation of vacant seats for the students who left B.Sc. programme after getting admission to other professional courses.

6. Online Registration for admission.-

6.1 A candidate seeking admission shall apply on-line, for the registration of his candidature, on the web-site, within the time limit specified by the Admission Committee.

6.2 A candidate who intends to make application for admission in more than one discipline shall require to make separate registration for each discipline provided he is eligible for admission in other disciplines.

6.3 The Admission Committee shall, by advertisement in the prominent newspapers widely circulated in the State, by web-site and by such other means, as it may consider convenient, publish the date of registration, the list of Help Centers, last date for submission of Application form, and such other information as may be necessary in this behalf.