

IQAC Meeting Minutes

Call to order

A meeting of IQAC was held at Principal's office on 13th August 2020 at 2.30 pm.

Attendees

Attendees included

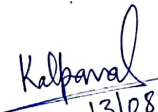
Dr Bhavana Chauhan (Principal)


Ms Kalpana Srivastava (IQAC Coordinator)

Ms Vijaya Agarwal (IQAC Joint Coordinator)


Reports

1. Handing over the files of the previous IQAC, criteria wise.
2. What lapses occurred in the last IQAC tenure to be discussed
3. The new committee to be apprised of all the criteria.
4. The password of the NAAC Portal to be changed
5. IQAC committee to be reframed
6. Online IQAC manual to be downloaded and printed and spiralled in two copies
7. GSIRF, NIRF lapses to be discussed with the Nodal Officer.
8. AQAR template for 2019-20 to be mailed to the staff for their criteria work


13/08/20
IQAC Coordinator


IQAC Co-ordinator
S.M. Patel College of Homescience
V. V. Nagar-388120


13/8/20
Principal


PRINCIPAL
S. M. PATEL COLLEGE OF
HOME SCIENCE
V. V. NAGAR-388120

5 M Patel College of Home Science, Vallabh Vidyanagar

Action taken report based on the discussions held and decisions taken in the 1st IQAC Meeting held on 13th August 2020.

Gr. No.	Description of Work	Responsible Person/s	Action Taken
1.	Handing over the files of the previous IQAC, criteria wise.	<ul style="list-style-type: none"> • Dr. Nidhi Gupta • Ms. Sushma Batra 	-
2.	What lapses occurred in the last IQAC tenure to be discussed	<ul style="list-style-type: none"> • Dr. Bhavana Chauhan • Dr. Nidhi Gupta • Ms. Sushma Batra 	-
3.	The new committee to be apprised of all the criteria.	<ul style="list-style-type: none"> • Dr. Bhavana Chauhan • Dr. Nidhi Gupta • Ms. Sushma Batra 	-
4.	The password of the NAAC Portal to be changed	<ul style="list-style-type: none"> • Ms. Kalpana Srivastava • Ms Vijaya Agarwal 	Password changed
5.	IQAC committee to be reframed	<ul style="list-style-type: none"> • Dr Bhavana Chauhan • Ms. Kalpana Srivastava • Ms Vijaya Agarwal 	To be discussed in detailed with the principal
6.	Online IQAC manual to be downloaded and printed and spiralled in two copies	<ul style="list-style-type: none"> • Ms. Kalpana Srivastava • Ms Vijaya Agarwal 	Done
7.	GSIRF, NIRF lapses to be discussed with the Nodal Officer	<ul style="list-style-type: none"> • Ms. Kalpana Srivastava • Ms Vijaya Agarwal 	Lapses discussed with Dr Yogesh Vadwala
8.	AQAR template for 2019-20 to be mailed to the staff for their criteria work	<ul style="list-style-type: none"> • Ms. Kalpana Srivastava • Ms Vijaya Agarwal 	Mail sent