



Charutar Vidya Mandal's

S. M. PATEL COLLEGE OF HOME SCIENCE

(An Autonomous Institution)

Affiliated with Sardar Patel University

Reaccredited NAAC B++ (2.99), College with Potential for Excellence(CPE-II) Implemented NEP 2020

FAMILY RESOURCE MANAGEMENT • FOODS, NUTRITION AND DIETETICS • HUMAN DEVELOPMENT AND FAMILY STUDIES • TEXTILE AND CLOTHING
M. SC. PUBLIC HEALTH NUTRITION • M. SC. RESOURCE MANAGEMENT AND DESIGN APPLICATION

PRINCIPAL : DR. BHAVANA Y. CHAUHAN

Ref.No.SMP/

Date : 14/oct/24

Minutes of the Meeting

Date: 14th October 2024

Venue: S M Patel College of Home Science (Autonomous)

The second Academic Council meeting was convened at S M Patel College of Home Science (Autonomous) on the 14th of October, 2024, under the esteemed chairmanship of Dr. Bhavana Chauhan, Principal of the college and Chairperson of the Council. Dr. Chauhan warmly welcomed all the council members and extended her appreciation for their presence.

Review of Previous Minutes

Ms. Kalpana Srivastava, Member Secretary of the Academic Council, commenced the meeting by presenting the minutes of the previous meeting. Upon review, the council unanimously approved the minutes, following which Dr. Bhavana Chauhan introduced the agenda for the day's discussions.

Item 2.2: Syllabus Planning

Dr. V. H. Patel initiated the discussion on Item 2.2, stating that the syllabus for the third and fourth semesters should be developed only after reviewing the syllabi of the first and second semesters. He recommended that the heads of all departments should share the syllabus drafts with subject experts for feedback. Dr. Shivani Mishra supported this suggestion, further proposing that all related documents should be compiled into a single folder for better organization.

Item 2.3: ERP Software Implementation

Dr. Bhavana Chauhan announced that the ERP software had been finalized and that the complete project, including student information management, hall ticket issuance, and mark sheet generation, had been entrusted to CVM ITC. Dr. V. H. Patel added that the college has the authority to manage the software procurement process independently and does not require permission from the Board of Studies (BOS) or the Academic Council for such administrative decisions.



Charutar Vidya Mandal's

S. M. PATEL COLLEGE OF HOME SCIENCE

(An Autonomous Institution)

Affiliated with Sardar Patel University

Reaccredited NAAC B++ (2.99), College with Potential for Excellence(CPE-II) Implemented NEP 2020

FAMILY RESOURCE MANAGEMENT • FOODS, NUTRITION AND DIETETICS • HUMAN DEVELOPMENT AND FAMILY STUDIES • TEXTILE AND CLOTHING
M. SC. PUBLIC HEALTH NUTRITION • M. SC. RESOURCE MANAGEMENT AND DESIGN APPLICATION

PRINCIPAL : DR. BHAVANA Y. CHAUHAN

Ref.No.SMP/

Date :

Items 2.4 to 2.7: Policy Review and Approvals

A comprehensive review of Items 2.4(Examinations Rules & Regulations) and 2.5 (Examination Remunerations) was led by Dr. Bhavana Chauhan, who read aloud the relevant documents and provided copies to all members. The council then discussed Item 2.6 (Examination Notification), where Dr. Chauhan informed that the information had been posted on the college website. Regarding Item 2.7, Dr. Chauhan confirmed that a list of examiners had been prepared.

Item 2.8: Hall Ticket Process

Dr. Bhavana Chauhan provided an update on the ongoing hall ticket issuance process within the Home Science college. She assured the council that all necessary information had been disseminated effectively.

Item 2.9: M.Sc. Mark Sheet Review

Item 2.9 pertained to the review of the mark sheet format for M.Sc. (Semester 1). Dr. V. H. Patel suggested that the finalized format should be forwarded to the Governing Body for approval.

Item 2.10: Examination Material

Dr. Chauhan informed the council that the examination materials had been fully prepared and sent for printing, marking the completion of all processes related to examinations under Item 2.10.

Item 2.11: PhD Admission and Guidelines

Item 2.11 sparked an in-depth discussion among the council members, led by Dr. V. H. Patel, Dr. Charudatt Gurjar, Dr. Shivani Mishra, and Dr. Alpana Shah. They explored various topics, including obtaining permission from Sardar Patel University, PhD entrance test regulations, fee structures, and guidance rules. Both Dr. Patel and Dr. Mishra agreed that the PhD rules presented under Item 2.11 should be discussed later, with other members also expressing their agreement.



Charutar Vidya Mandal's

S. M. PATEL COLLEGE OF HOME SCIENCE

(An Autonomous Institution)

Affiliated with Sardar Patel University

Reaccredited NAAC B++ (2.99), College with Potential for Excellence (CPE-II) Implemented NEP 2020

FAMILY RESOURCE MANAGEMENT • FOODS, NUTRITION AND DIETETICS • HUMAN DEVELOPMENT AND FAMILY STUDIES • TEXTILE AND CLOTHING
M. SC. PUBLIC HEALTH NUTRITION • M. SC. RESOURCE MANAGEMENT AND DESIGN APPLICATION

PRINCIPAL : DR. BHAVANA Y. CHAUHAN

Ref.No.SMP/

Date :

Curriculum Structuring Suggestions

Dr. Alpana Shah proposed that the first and third semesters, as well as the second and fourth semesters, be combined to help students progress through advanced stages while accommodating certificate or diploma courses. However, Dr. Charudatt Gurjar raised concerns about potential challenges related to the syllabus and timetable under such a scheme.

Dr. Shivani Mishra and Dr. V. H. Patel further suggested a "3+1" scheme for curriculum distribution. The council also discussed the admission criteria, concluding that students with a B.A. in Home Science may face difficulties in gaining admission. Dr. Mishra emphasized that students' rights should be considered when designing these regulations, especially for the third and fourth semesters in line with National Education Policy (NEP) guidelines.

Examination Rules and Mark Sheet Format

Miss Vijaya Agarwal, the Exam Coordinator, provided an update on examination rules, affirming that the pattern had been aligned with NEP guidelines. Dr. Chauhan expressed her agreement with this approach, and the council members, including Dr. Mishra and Dr. Gurjar, confirmed that the university's norms had been followed.

Dr. V. H. Patel raised the issue of selecting internal and external examiners, stressing the need for a well-curated panel. He also suggested, along with other members, that the format of the mark sheets should be uniform across all autonomous colleges to maintain consistency.

Value-Added Courses and Examination Challenges

Dr. Alpana Shah recommended offering more options in value-added courses.

Conclusion

The meeting concluded with a vote of thanks from Dr. Bhavana Chauhan, who expressed her gratitude to all members for their active participation.

B. Chauhan
16/10/24



Charutar Vidya Mandal's

S. M. PATEL COLLEGE OF HOME SCIENCE

(An Autonomous Institution)

Affiliated with Sardar Patel University

Reaccredited NAAC B++ (2.99), College with Potential for Excellence(CPE-II) Implemented NEP 2020

FAMILY RESOURCE MANAGEMENT • FOODS, NUTRITION AND DIETETICS • HUMAN DEVELOPMENT AND FAMILY STUDIES • TEXTILE AND CLOTHING
M. SC. PUBLIC HEALTH NUTRITION • M. SC. RESOURCE MANAGEMENT AND DESIGN APPLICATION

PRINCIPAL : DR. BHAVANA Y. CHAUHAN

Ref.No.SMP/

Date :

The attendees of the meeting:

1. Dr. Bhavana Chauhan
2. Dr. Nidhi Gupta
3. Ms. Shazia Sharma
4. Dr. Mittal Barot
5. Dr. Poonam Oza
6. Ms. Trusha Lad
7. Dr. Tanvi Makwana
8. Dr. Vandana Modi
9. Dr. Charudatt Gurjar
10. Dr. Shivani Mishra
11. Dr. Neepta Bharucha
12. Dr. Apurva Pathak
13. Dr. V. H. Patel
14. Dr. Namrita Kola
15. Dr. Komal Chauhan
16. Ms. Vijaya Agarwal
17. Ms. Kalpana Srivastava
18. Dr. Alpana Shah