



Charutar Vidya Mandal's

S. M. PATEL COLLEGE OF HOME SCIENCE

(An Autonomous Institution)

Affiliated with Sardar Patel University

Reaccredited NAAC B++ (2.99), College with Potential for Excellence(CPE-II) Implemented NEP 2020

FAMILY RESOURCE MANAGEMENT • FOODS, NUTRITION AND DIETETICS • HUMAN DEVELOPMENT AND FAMILY STUDIES • TEXTILE AND CLOTHING
M. SC. PUBLIC HEALTH NUTRITION • M. SC. RESOURCE MANAGEMENT AND DESIGN APPLICATION

PRINCIPAL : DR. BHAVANA Y. CHAUHAN

Ref.No.SMP/

Date : 10/Oct/24

Minutes of the BOS Committee Meeting under Autonomous Status

Date: 10th October 2024

Agenda:

- Suggestions for the syllabus of I Semester (F.Y.B.Sc and M.Sc)
- Finalization of the scheme for B.Sc (III and IV semesters)
- Autonomous exam rules
- Approval of the examiner panel

The BOS Committee Meeting under Autonomous Status was held on 10th October 2024, with Principal Dr Bhavana Chauhan, Dr. Madhu Sharan (BOS External Member), and other internal members. Some external BOS members were unable to attend and had conveyed their messages.

The meeting began with Principal Dr Bhavana Chauhan welcoming the members and requesting Dr. Nidhi Gupta to read the minutes of the previous meeting. The first agenda, Suggestions for the syllabus of I Semester, was then discussed. Ms. Shazia Sharma suggested reducing one unit from the Community Nutrition (CN) course in the M.Sc program due to its content being too heavy for the allocated credits. Ms. Trusha Lad proposed the inclusion of topics such as fire extinguishers and alloys in the Basic Science subject for FY B.Sc under the autonomous status.

Next, the Finalization of the B.Sc (III and IV Semester) Scheme was discussed. Principal Dr. Bhavana Chauhan requested all HODs to email the proposed scheme to the external BOS members for feedback before the vacation period, ensuring that the scheme could be implemented from the next academic year (2025). Dr. Madhu recommended that all HODs prepare schemes for semesters I to VIII and present them in the next BOS meeting for approval, with particular attention to course outlines and objectives. Principal Madam agreed and instructed faculties to begin drafting the necessary documents. Ms. Shazia Sharma and Dr Nidhi Gupta suggested that the scheme could be presented to the internal board first for review and changes before final approval by the actual board. It was also finalized that the prospectus should contain the complete scheme or structure for all eight semesters, and Ms. Shazia Sharma further recommended that this information be made available on the website as well.

The discussion then moved to the institution's adherence to NEP guidelines, with a 20% deviation for autonomous status. This approach ensures no disruption for students concerning



Charutar Vidya Mandal's

S. M. PATEL COLLEGE OF HOME SCIENCE

(An Autonomous Institution)

Affiliated with Sardar Patel University

Reaccredited NAAC B++ (2.99), College with Potential for Excellence (CPE-II) Implemented NEP 2020

FAMILY RESOURCE MANAGEMENT • FOODS, NUTRITION AND DIETETICS • HUMAN DEVELOPMENT AND FAMILY STUDIES • TEXTILE AND CLOTHING
M. SC. PUBLIC HEALTH NUTRITION • M. SC. RESOURCE MANAGEMENT AND DESIGN APPLICATION

PRINCIPAL : DR. BHAVANA Y. CHAUHAN

Ref.No.SMP/

Date :

major and minor subjects. Regarding the M.Sc program, the credit distribution was finalized at 80 credits across semesters I to IV: 20 credits each for semesters I and II, 22 credits for semester III, and 18 credits for semester IV, which includes a dissertation. Dr. Madhu Sharan proposed conducting 100% internal assessments for the M.Sc program, with dissertation topics focusing on recent developments in foods and Nutrition, Family Resource Management, and other specializations. She also suggested that changes to courses should be made only after one full cycle of the program (i.e., from the FY I semester to the last semester, either VI or VIII), and these changes should be reflected in the course schemes with a clear indication of the academic year.

Dr. Madhu Sharan shared the format used in her institution, where the scheme and syllabus carry the same "with effect from" year throughout the program cycle, with batch years specified for clarity. Dr. Minal suggested that the batch year could also be included alongside the "with effect from" year in our scheme and syllabus for better clarity. After discussion, the committee agreed to adopt this format, ensuring both the batch year and the "with effect from" year are included for transparency.

Ms. Shazia raised a concern about making changes after BOS approval. Dr. Madhu clarified that changes can only be made after the completion of the last year (VIII semester). It was further discussed that under autonomous status, the institution can implement its scheme for major and minor subjects, but subject titles must first be passed by the BOS before any amendments are made.

The external BOS member suggested that if a student studies one minor subject continuously from the first year to the last, they should be eligible to pursue an M.Sc in that minor subject. However, this raised a question regarding whether the depth of the minor courses would be sufficient for a master's program. Additionally, it was suggested that students preparing for the UGC NET exam could simultaneously take introductory courses such as Introduction to FN (Foods & Nutrition), Introduction to FRM (Family Resource Management), Introduction to TC (Textile & Clothing), and Introduction to HD (Human Development) in each semester.

Regarding Autonomous Exam Rules, Principal Dr Bhavana Chauhan confirmed that the institution would align its exam rules with those of SP University, with an added moderator for transparency. Internal examiners will be for first and second years, while a mix of internal and external examiners will be there for TY and fourth-year students. It was discussed that similar internal and external exam rules as followed previously will continue. There was clarification on differences in supplementary exams for both internal and external exams. The Principal madam also mentioned that an ERP system is being developed to manage all exam-related processes, from admission to degree issuance.



Charutar Vidya Mandal's

S. M. PATEL COLLEGE OF HOME SCIENCE (An Autonomous Institution)

Affiliated with Sardar Patel University

Reaccredited NAAC B++ (2.99), College with Potential for Excellence(CPE-II) Implemented NEP 2020

FAMILY RESOURCE MANAGEMENT • FOODS, NUTRITION AND DIETETICS • HUMAN DEVELOPMENT AND FAMILY STUDIES • TEXTILE AND CLOTHING
M. SC. PUBLIC HEALTH NUTRITION • M. SC. RESOURCE MANAGEMENT AND DESIGN APPLICATION

PRINCIPAL : DR. BHAVANA Y. CHAUHAN

Ref.No.SMP/

Date :

It was mentioned in the meeting that students would be allowed or eligible to take repeat exams for up to seven years from the date of admission in case of failure or ATKT, and a declaration of these rules should be displayed on the website.

There was no final decision made regarding the eligibility for gold medals for third- or fourth-year students. The Principal clarified that if a student fails an internal test, they must go for the retest of the internal test with an additional fee. No results will be declared until all internal tests are passed by the students.

The meeting concluded with Principal Madam emphasizing the importance of careful and thorough planning for the syllabus and scheme, as changes cannot be made once finalized. Faculties were requested to review their syllabus proposals thoroughly before submission.

The meeting ended with a vote of thanks delivered by Principal Dr.Bhavana Chauhan, expressing appreciation for the contributions of all members.

Attendees of the BOS Meeting:

Chairperson and Principal Dr. Bhavana Chauhan,

Expert Academicians outside the Autonomous College- Dr. Madhu Sharan

IQAC Coordinators Ms. Kalpana Srivastava and Ms. Vijaya Agarwal

Dr. Nidhi Gupta

Ms. Trusha Lad

Ms. Shazia Sharma

Dr. Minal Chauhan

Dr. Tanvi Makwana

Dr. Mittal Barot

Dr. Poonam Oza

Dr. Vandana Modi

Dr. Ekta Pandya

Dr. Harbinder Kaur

B. Chauhan
14/10/24